

Via Email: Marcotteb1@michigan.gov

Brian Marcotte
WIOA Dislocated Services Section Manager
Workforce Development – Targeted Services Division
201 N Washington Square
5th Floor
Lansing, MY 48913

Re: WARN Notification

Dear Mr. Marcotte,

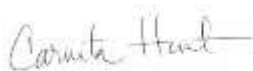
This correspondence will serve to provide the State of Michigan WIOA notice of unplanned temporary layoffs for the below noted employees of Jacobsen|Daniel’s Enterprise, Inc. to the Worker Adjustment and Retraining Notification Act (WARN Act), and applicable definitions of “Employment Loss” together with “unforeseeable business circumstance” [but not “natural disaster”] contained in the Subsections 639.3 and 639.9(b) of the Code of Federal Regulations, Jacobsen|Daniel’s appears to be able to provide notice of less than 60 days for a layoff. These are subsequent layoffs after initial COVID-19 layoffs, recalls from layoffs after the award of CARES Act Payroll Protection Program funding and depletion of said funding. However, we believe it prudent to inform you that due to the current economic environment causing a downturn in client services we are laying off the following employees located in Ypsilanti, MI:

		Position	Lay off Date
		Accountant	6/12/2020
		Accountant	6/12/2020
		Human Resources	6/12/2020
		Consultant	6/12/2020
		Analyst	6/12/2020
		Consultant	6/12/2020
		Consultant	6/12/2020

Each affected employee’s final date of employment is contained in the spreadsheet above. This is a permanent lay off.

If you have any questions or concerns regarding the separation of employment, you may contact me by phone at (248) 730-6300 or email at carnita.hunt@jacobsendaniels.com.

Kind Regards,



Carnita Hunt
Jacobsen | Daniels
Human Resources Director