

CREATIVE DINING SERVICES®
Complete Hospitality Management

One Royal Park Drive • Suite #3 • Zeeland, MI 49464

June 5, 2020

VIA Email and Fax

Department of Labor and Economic Opportunity - Workforce Development
201 N. Washington Square
Lansing, Michigan 48913
Phone: 517-335-5858 Fax: 517-241-9846
Jimelle Blakley
Email: BlakleyJ1@michigan.gov

**Re: Creative Dining Services Operations at Calvin University,
3201 Burton St SE, Grand Rapids, MI 49546**

Dear Jimelle Blakley:

On March 11–March 27, 2020, Creative Dining Services, Inc. placed 123 of its staff assigned to its Calvin University food service account on temporary layoff due to the University's unforeseeable closure of its campus at 3201 Burton St SE, Grand Rapids, MI 49546 and the resulting closure of the food service operations (except for very limited service) due to the COVID-19 pandemic.

Regrettably, the University has now significantly and indefinitely reduced its foodservice needs and the staffing for us to operate it due to the unforeseeable impact of the COVID-19 pandemic on the University's enrollment and finances. As a result, 34 Creative hourly employees (24 full-time and 10 part-time) will not be recalled at the end of their usual seasonal layoff and their temporary layoffs will become permanent with their Creative employment ending effective August 8, 2020. Additionally, five full-time Creative managers at Calvin will be permanently laid-off effective June 30, 2020 for the same reasons. No bumping rights exist that would allow these Creative staff to move to a different Creative account. Attached to this letter is a list of the job titles affected and the number of affected employees by each job title.

For further information regarding these permanent layoffs, please contact me at jnewton@creativedining.com or 616/931-3021.

Sincerely,

Creative Dining Services, Inc.



Jane Newton
Director of People Services

C: Mayor Rosalynn Bliss, City of Grand Rapids,
300 Monroe Ave. NW, Grand Rapids, MI 49503 w/ Enclosure
Via Email mayor@grcity.us and Overnight Delivery

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Enclosure

Job Title	Number of Employees Affected
AV & Setup Technician	1
Baker	2
Chef Manager	1
Cook	6
Cook Lead	1
Dining Services Director	1
Dishwasher	6
Driver	1
Hotel Manager	1
Line Worker	4
Prep	2
Prep Cook	5
Retail Manager	1
Retail Supervisor	1
Server	4
Service Manager	1
Sous Chef	1

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Fax

To: Jimelle Blakley
Department of Labor and Economic
Opportunity – Workforce Development
BlakleyJ1@michigan.gov
Ph: 517-335-5858

Fax: 517-241-9846

From: Jane Newton
Director of People Services
jnewton@creativedining.com
Ph: 616-931-3021

Date: June 5, 2020

Re: Creative Dining Services Operations at
Calvin University, 3201 Burton St SE,
Grand Rapids, MI 49546

Pages: 3 (including cover sheet)
