



**COVID-19 WARN NOTICE OF TEMPORARY LAYOFFS
NOTICE TO STATE DISLOCATED UNIT AND CHIEF ELECTED OFFICIAL**

May 1, 2020

Brian Marcotte
WIOA Dislocated Services Section Manager
Workforce Development – Targeted Services Division
201 N. Washington Sq.
5th Floor
Lansing, MI 48913



This letter is notice that Grand River Polishing (Company) is placing employees who work at 19191 174th Ave, Spring Lake, MI on temporary, unpaid layoffs.

There are 20 employees currently affected at this employment site. These layoffs commenced on 03/20/2020 thur 03/27/2020. These layoffs will continue indefinitely, but are intended to be temporary and last less than six months.

Whether or not this action triggers the requirements of the Worker Adjustment and Retraining Notification Act, we thought it appropriate to give you this notice. We are taking these employment actions because of COVID-19-related business circumstances that were not reasonably foreseeable. We would like to have given more notice of this action, but were unable to do so because of how quickly our operations were affected by the COVID-19 pandemic, the World Health Organization's pandemic declaration on March 11th, the President's declaration of a national emergency on March 13th, and other related governmental announcements and actions.

As permitted by 20 C.F.R. § 639.7(f), the following additional information is available to you upon request (it is maintained on site and is readily accessible): The anticipated schedule for making separations (if a schedule applies); the job titles of positions to be affected, and the number of affected employees in each job classification; an indication as to whether or not bumping rights exist; the name of each union representing affected employees, if any; and the name and address of the chief elected officer of each union, if any.

Should you wish further information, please contact Barbara Klop at the following phone number:
616/846-1420.

Sincerely,
Barbara Klop

Barbara Klop

General Manager
Grand River Polishing Co