

To: Workforce Development Agency, State of Michigan Workforce Investment Act Section
Victor Office Center
201 N. Washington Sq., 5th Floor Lansing, Michigan 48913



Date: March 23, 2020

Beginning on 3/16/20 (and continuing on an ongoing basis), Trott Law has been receiving notices from clients and relevant agencies providing moratoria and/or very restrictive parameters for current and future foreclosures and evictions. These notices have indicated that referrals and continued work will begin shrinking immediately. Additionally, Trott Law has received notices that courts have shut down, further hindering our ability to do business in all areas of our firm's practice. On 3/23/20, we received a Shelter in Place notice from the Governor of the State of Michigan (Executive Order No. 2020-21). We do not have the capability to have all employees work remotely from home. We have continued to employ our staff as long as possible to work through what can be done. At this, time based on these facts, as well as the inevitable revenue and cash reductions, we are forced to furlough much of our staff. We anticipate that this furlough will last less than 120 days, subject to direction from the government and ongoing analysis of operational capabilities.

This notice of furlough is being provided to you in compliance, to the best of our ability given the current situation, with the federal WARN (Worker Adjustment and Retraining Notification) Act. While we understand we are outside the normal parameters of notification we are sending notification as soon as possible due to the minute by minute changing of events. This information is based on the best information currently available to us, but may change due to subsequent events beyond our control.

Company Name: Trott Law, P.C.
Facility Address: 31440 Northwestern Highway, suite 145, Farmington Hills, MI 48334
Second Facility Address: 25 Dale Street N, St. Paul, MN 55102

Expected date of first separation: 3/23/20
Anticipated schedule for making separations: 32 employees on 3/23/2020. Additional furloughs may be necessary before business is allowed to resume.
This action is expected to be temporary. Trott Law will continue to operate as long as possible and anticipates return to normal operations in less than 120 days

Job titles of positions to be affected and number of affected employees in each job classification:

Processors 18
Senior Processors 14
Courier 2
Records Management Technician 1
Legal Assistant 3
Paralegal 1

Trott Law P.C.

HR Representative 

Date 3/24/2020

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