



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY
LANSING

JEFF DONOFRIO
DIRECTOR

OFFICIAL

Policy Issuance (PI): 18-37, Change 1

Date: April 1, 2020

To: Michigan Works! Agency (MWA) Directors

From: Krista Johnson, Division Administrator **SIGNED**
Talent Development Division
Workforce Development

Subject: Career Exploration and Experience Events

Programs

Affected: Workforce Innovation and Opportunity Act (WIOA), Statewide Activity programs funded through the Michigan Department of Labor and Economic Opportunity-Workforce Development (LEO-WD)

References: The WIOA of 2014, Public Law 113-128

The WIOA Final Regulations as Published in the Federal Register on August 19, 2016

PI 18-14, issued April 16, 2018

Rescissions: None

Background: The WD supports Talent Tours that introduce young adults, parents, and educators to available career paths in their region by offering a behind-the-scenes look into in-demand businesses and industries. Talent Tours provide real-time information regarding employer, education, and training requirements necessary to secure employment. Impacts include relationship building, establishing a talent pipeline, talent retention, and the opportunity to see real life application of coursework. The funding awarded in this policy will support similar career exploration and experience of multiple businesses and industries at a single, coordinated location instead of individual, on-site efforts at single institutions.

LEO is an equal opportunity employer/program.

Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
WORKFORCE DEVELOPMENT, 201 N. WASHINGTON SQ., LANSING, MI 48913 • www.michigan.gov/workforce • 517-335-5858

Policy: The purpose of this policy change is to extend the expiration date of the validity period of the previously awarded funding to May 31, 2020.

All other provisions of PI 18-37 not specifically altered by this policy change remain unchanged and in effect.

Action: The MWAs who will not fully expend this funding by March 31, 2020, must submit a revised Budget Information Summary (BIS) within 30 days of the issuance of this policy change. End of event reports are due 45 days after the completion of the event, but no later than 45 days from the expiration of the validity period of the awarded funding, May 31, 2020. The revised BIS and reports must be submitted electronically to the WD's Talent Development Division at LEO-TSDIV@michigan.gov.

Inquiries: Questions regarding this policy should be directed to your Workforce Innovation Team state coordinator.

This policy is available for downloading from the [WD's website](#).

WD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Please contact Ms. Paula Hengesbach by telephone at 517-241-3678 or by email at HengesbachP@michigan.gov for details.

WD is funded by State and Federal funds; more details are available on the Legal Disclaimer page at www.michigan.gov/workforce.

**Expiration
Date:**

May 31, 2020

KJ:GT:ph
Attachments

Career Event Final Report Template

The location and date of the event:	
Names and product descriptions of the businesses, industries, and employers who participated in the event:	
Description of the hands-on activities provided by the participating entities:	
Names and descriptions of the MWA partner agencies who participated in the event:	
A description of how educational information and requirements were provided:	
A description of how Career Pathfinder was presented and utilized:	
Description and number of event attendees:	
Outcomes and next steps:	
Pictures and appropriate release forms:	
Samples of outreach materials and/or websites used to promote the event:	

Please Note: This template is not mandatory. Should a report or other form of submission capture this information, it is allowable.

**Budget Information Summary (BIS) Instructions
Workforce Innovation and Opportunity Act
Michigan Works! Career Event**

Section I - Identification Information

Michigan Works! Agency (MWA) Name: Enter the name of the MWA.

Policy Issuance: Enter the Policy Issuance number applicable to the BIS. "18-37, Change 1" has been pre-printed.

Grant Name: Enter the name of the grant associated with the funding being awarded. "AY17 WIOA Statewide Activities" has been pre-printed.

Project Name: Enter the name of the project associated with the funding being awarded. "Career Events" has been pre-printed.

Plan Period: Enter the start and end dates of the plan period. "10/1/2018 – 5/31/2020" has been pre-printed.

Catalog of Federal Domestic Assistance Number (CFDA): Enter the CFDA number(s) associated with this grant. "17.258; 17.259; 17.278" have been pre-printed.

Section II - Total Funds Available

Allocation: Enter the total amount of funding allocated.

Section III - Planned Expenditures by Cost Category

Program: Enter the amount of the grant to be used for program related costs.

***Total Planned Costs:* The Excel spreadsheet will automatically calculate all of the total planned costs entered for the grant.**

Michigan Works! Career Event

Michigan Works! Agency	Allocation
Berrien/Cass/Van Buren	\$25,000
Capital Area	\$25,000
Detroit Employment Solutions Corporation	\$25,000
Great Lakes Bay	\$25,000
GST Michigan Works!	\$25,000
Macomb/St. Clair	\$25,000
Northeast	\$25,000
Northwest	\$25,000
Oakland County	\$25,000
Region 7B	\$25,000
SE Michigan Consortium	\$25,000
SEMCA	\$25,000
Southwest	\$25,000
UPWARD Talent Council	\$25,000
West Central	\$25,000
West Michigan Works!	\$25,000
Total	\$400,000