



Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Toll-Free: 866-813-0011 - [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

## Manufacturer License Interest Transfer Application For Out-of-State Licensees

For more information on manufacturer and wholesaler licenses and permits, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

### **Before you begin filling out the attached application, please review this checklist for the forms and documents you will need to submit with your completed application form**

- Completed Manufacturer License Interest Application for Out-of-State Licensees (Form LCC-151b, attached)  
Inspection Fees - \$70.00 per license held by the company
- License transfer fees may also be required if the amount of interest being transferred is 50% or more of the total interest held by the licensee - license transfer fees are the same amount as the initial and annual license renewal fee for the the license.*
- Purchase agreement or other conveyance document for the transfer of stock or membership interest in the licensed company.  
*Page 2 of the LCC-151b form contains a simple transfer agreement that may be used in lieu of a purchase agreement.*
- [Report of Stockholders/Member/Partners \(Form LCC-301\)](#)  
*If a new stockholder or member is added that is a corporation or limited liability company, also submit a separate LCC-301 for that entity.*
- If the licensee is a limited liability company, a copy of the updated operating agreement or bylaws.  
*If a new stockholder or member is added that is a limited liability company, also submit the operating agreement or bylaws for that entity.*
- If a new stockholder or member is added that is a corporation or limited liability company (LLC), please submit a copy of its Articles of Incorporation or Organization from the state of issuance.



### Manufacturer License Interest Transfer Application for Out-of-State Licensees

(For MLCC Use Only)

(Authorized under MCL 436.1529)

For information on licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

#### Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Licensee name(s):		
Address:		
City:	State:	Zip Code:
Federal Employer Identification Number (FEIN):		

1. Are you transferring interest between existing stockholders, members, or partners ONLY?     Yes     No
2. Are you transferring interest to a new stockholder, member, or partner?     Yes     No
3. If you answered Yes to question 2, please indicate whether or not any of the new stockholders or members are the spouse, parent, or child of the stockholder or member from whom the interest is being transferred and whether or not the interest is being transferred due to the death of the existing stockholder or member:

#### Part 2 - Inspection, License, and Permit Fees - Make checks payable to **State of Michigan**

Inspection Fees - MCL 436.1529(4) requires that a nonrefundable inspection fee of \$70.00 per license shall be paid to the Commission by an applicant or licensee at the time of filing a request for approval of the transfer in any licensing year of any of the shares of stock in a corporation from 1 person to another, or any part of the total interest in a licensed limited partnership from 1 person to another. (Also applies to Limited Liability Companies).

Select the License Type(s) You Hold:	<input type="checkbox"/> Outstate Seller of Beer
	<input type="checkbox"/> Outstate Seller of Wine
	<input type="checkbox"/> Outstate Seller of Mixed Spirit Drink
Number of Licenses Held: <input style="width: 40px;" type="text"/> x \$70.00 = <b>Inspection Fees Due:</b> <input style="width: 100px;" type="text"/>	
<small>MLCC Fee Code 4036</small>	

License and Permit Fees - Pursuant to MCL 436.1529(3), transfers of interest in a license require the payment of the licensing and permit fees that correspond to the types of licenses and permits held by the licensee, except for the following transfers of interest in a license may be exempt from transfer fees pursuant to MCL 436.1529(3):

- Less than 50% of the interest is being transferred.
- The interest of a deceased stockholder, member, or partner is being transferred to his or her spouse or children.
- The removal of a stockholder, member, or partner of a licensed company, a corporate stock split, or stock or membership redemption.
- Transfer of interest of an existing stockholder, member, or partner where a spouse, son, daughter, or parent is added as a stockholder, member, or partner.

**Upon receipt and review of the application by the Commission, if it is determined license transfer fees are required, a Notice of Deficiency will be sent to the licensee requesting the payment of the license transfer fees before further consideration of the application pursuant to MCL 436.1525(13).**



Transfer of Interest in a License

Part 3 - This may be used in lieu of a purchase, assignment, or transfer agreement. If you have your own agreement, you may submit it instead of completing Part 3. Please complete separate copies of this form for each transfer, if more than one transfer.

Licensee name:
Address:
City: Zip Code:
Phone: Email:

Name of stockholder, member, or partner transferring interest:
(Licensee name if interest to be issued from the company)
Name of person or entity to whom interest will be transferred:
(Licensee name if interest to be redeemed by the company)
If a Corporation, indicate the number of shares of stock to be transferred:
If a Limited Liability Company, indicate the percentage of membership interest to be transferred:
Total purchase price: [ ] The interest transferred is a gift.
Down payment: If applicable
Amount due at closing: If applicable
Remaining amount due/promissory note: If applicable
Date interest transfer occurred or will occur:

Be advised that the information contained in this application will only be used for this request. This section will need to be completed for each subsequent request you make with this office.

Notice: When purchasing interest in a license, a buyer can be held liable for tax debts incurred by the previous owner. Prior to committing to the purchase of any license or establishment, the buyer should request a tax clearance certificate from the seller that indicates that all taxes have been paid up to the date of issuance. Obtaining sound professional assistance from an attorney or accountant can be helpful to identify and avoid any pitfalls and hidden liabilities when buying even a portion of a business. Sellers can make a request for the tax clearance certificate through the Michigan Department of Treasury.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing false or fraudulent information is a violation of the Liquor Control Code pursuant to MCL 436.2003. Further, the Commission has the authority to suspend or revoke a license for any violation of the Liquor Control Code.

The person(s) signing this form have demonstrated that they have authorization to do so.

Print name of person transferring interest Signature of person transferring interest Date
Print name of person to whom interest will be transferred Signature of person to whom interest will be transferred Date

#### Part 4 - Contact Information

Provide information on the contact person for this application. Please note that corporations and limited liability companies must provide documentation (e.g. meeting minutes, corporate resolution) authorizing anyone other than the applicant or an attorney of record to be the contact person. If an authorization is not provided, your contact person will not be acknowledged if they are anyone other than the applicant or attorney.

What is your preferred method of contact?				<input type="radio"/> Phone	<input type="radio"/> Mail	<input type="radio"/> Email	<input type="radio"/> Fax
What is your preferred method for receiving a Commission Order?				<input type="radio"/> Mail	<input type="radio"/> Email	<input type="radio"/> Fax	
Contact name:		Relationship:					
Mailing address:							
Phone:		Fax number:			Email:		

#### Part 5 - Attorney Information (If You Have An Attorney Representing You For This Application)

Attorney name:		Member Number: P-						
Attorney address:								
Phone:		Fax number:			Email:			
Would you prefer that we contact your attorney for all licensing matters related to this application?							<input type="radio"/> Yes	<input type="radio"/> No
Would you prefer any notices or closing packages be sent directly to your attorney?							<input type="radio"/> Yes	<input type="radio"/> No

#### Part 6 - Signature of Licensee

**Be advised that the information contained in this application will only be used for this request. This section will need to be completed for each subsequent request you make with this office.**

**Notice:** When purchasing interest in a license, a buyer can be held liable for tax debts incurred by the previous owner. Prior to committing to the purchase of any license or establishment, the buyer should request a tax clearance certificate from the seller that indicates that all taxes have been paid up to the date of issuance. Obtaining sound professional assistance from an attorney or accountant can be helpful to identify and avoid any pitfalls and hidden liabilities when buying even a portion of a business. Sellers can make a request for the tax clearance certificate through the Michigan Department of Treasury.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

\_\_\_\_\_  
Print Name of Licensee & Title

\_\_\_\_\_  
Signature of Licensee

\_\_\_\_\_  
Date

Please return this completed form along with corresponding documents and fees to:  
Michigan Liquor Control Commission  
Mailing address: P.O. Box 30005, Lansing, MI 48909  
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933  
Fax to: 517-284-8557



Michigan Department of Licensing and Regulatory Affairs
Finance and Administrative Services
Revenue Services

LARA Revenue Services is not a part of the Michigan Liquor Control Commission (see note below).

Credit Card Authorization Form

\*\* FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 \*\*

\*\* DO NOT EMAIL OR MAIL THIS FORM \*\*

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

\*\*IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED\*\*

Name on Card: \_\_\_\_\_

Payment Amount: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Card Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Check One:

Phone: \_\_\_\_\_

MasterCard Visa Discover

Email: \_\_\_\_\_

Security Code/CVV Code: \_\_\_\_\_

Applicant/Licensee Name: \_\_\_\_\_ Request or Business ID #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Payment is for: \_\_\_\_\_

Signature

IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.

Credit Card Payment Itemization:

Table with 3 columns: Fee Type, Fee Amount, MLCC Fee Code. Includes items like Inspection Fee(s), Special License Fee(s), Temporary Authorization Fee, License Renewal Fee(s), Manufacturer License(s), Wholesaler License(s), New Retailer License(s), Transfer Retailer License(s), Conditional License, New Add Bar, Transfer Add Bar, Sunday Sales Permit (AM/PM), and Catering Permit.

LARA Revenue Services is not a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.

For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.