



Technology, Management & Budget

CRO Set Aside Committee Meeting

Tuesday, February 26, 2019 10:00 am

MARO 417 Seymour Suite 5 Lansing MI 48933

Meeting Minutes

Committee Members Present: Todd Culver, Genevieve Hayes, Karsten Bekemeier

Guests Present: Noah Belanger, Peckham and Mike Stover, Peckham

Recording Secretary: Laurie Morse-Dell, MARO

Introductions and Welcome

Todd Culver called the meeting to order, with a welcome to the February CRO Set Aside Committee Meeting.

Review of November 20, 2018 minutes

Meeting minutes were distributed with the agenda.

MOTION: To approve the November 20, 2018 minutes as presented.

Carried

Procurement Update: Genevieve

The statute establishing the Committee on the Purchase of Goods and Services from Community Rehabilitation Organizations designates a representative from the Commission on Disability Concerns. This entity was abolished by Executive Order in 2012. Since that time, the Committee has consisted of the other 5 individuals aligned with the Committee's description in statute. The current vacant position is expected to be filled by reappointment of by Justin Caine.

New Director at DTMB, Trish Foster

Set Aside Requests:

No New Requests

Public Comments:

- Question regarding process of reapplying / renewing existing Set Aside contracts 6-12 months from expiration when options are in play. Genevieve will give this careful thought on a process and follow up with the committee.

Old Business:



MOTION: To approve the revision to the operations manual to include Appendix D: CRO Set Aside Renewal/Continuation Form.

Carried

- **Todd will notify organizations currently holding contracts of the manual change.**

New Business:

- None

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Laurie Morse-Dell', is written in a cursive style.

Laurie Morse-Dell
Recording Secretary