

## 0240.05 Generator Power

Issued: February 13, 2009  
Revised: January 9, 2012

### PURPOSE

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To establish uniform procedures and communicate power generator readiness and serviceability.

### APPLICATION

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Executive, Legislative and Judicial Branch Departments and Sub-units located in Department of Technology, Management and Budget-managed facilities in the City of Lansing or Windsor Township (Eaton County).

### CONTACT AGENCY

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Department of Technology, Management and Budget (DTMB)  
State Facilities Administration (SFA)  
Building Operations Division (BOD)

Telephone: 517-373-6227 DTMB Customer Service  
517-373-0196 (after hours, 24/7 Central Control)

Fax: 517-284-7972

### SUMMARY

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Some DTMB-managed facilities are equipped with full or partial backup power systems for life safety systems and other critical applications.

DTMB will procure the necessary fuel and provide maintenance and service to keep machinery operational.

### APPLICABLE FORMS

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None.

### PROCEDURES

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#### DTMB SFA BOD

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- Provides regular and special maintenance.
- Provides regular fuel top-off.
- Provides for emergency fuel requirements and service.

#### Agency

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- Provides agency contact information for communication requirements.
- Provides opportunity for transfer switch testing at regularly scheduled maintenance internals.

For equipment outside of SFA, operations, maintenance and service costs are the responsibility of the owner.

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