

STATE OF MICHIGAN  
Fiscal Year 2005-2006  
2006 SSBG Supplemental Emergency Funds Amendment

Final Report

STATE OF MICHIGAN, DEPARTMENT OF HUMAN SERVICES  
Administration for Budget, Analysis and Financial Management  
September , 2007

## Amendment to the State Plan for Michigan's FY 2006 Social Services Block Grant (SSBG)

### 2006 SSBG Supplemental Emergency Funds

#### 2. Case Management Services

Case management services are designed to assist Hurricane evacuees coordinate ongoing federal disaster benefits, locate housing, find employment and address a variety of family needs.

#### 3. Congregate Meals

Congregate meals are provided to Hurricane evacuees to prevent them from institutionalization, malnutrition and feelings of isolation. They are provided one or more meals a day in a central dining area.

#### 4. Counseling Services

##### **Description of Activities Carried Out under the Social Services Block Grant**

Therapeutic counseling services are provided to Hurricane evacuees receiving services from a wide variety of DHS programs e.g. Prevention, Protective Services, Foster Care and cash assistance which includes clinical, outreach and group counseling.

**Categories or Characteristics or Recipients:** Hurricane evacuees that would benefit from this service to promote well being and self preservation.

**Criteria Applied in Determining Eligibility for Services:** Families, children or adults who are Hurricane evacuees and have been referred for services from their DHS worker.

#### 6. Day Care – Children

##### **Description of Activities Carried Out under the Social Services Block Grant**

The Child Development and Care Program provides financial help to eligible Hurricane families who need child care in order to work, participate in approved education or training programs, or for approved family preservation activities. In Fiscal year 2007, the Social Services Block Grant will be used to provide financial help to eligible families who need child care for any or all of these reasons. Care settings include child care centers; family child care homes and group child care homes, as well as relative care providers and in-home child care aide providers.

##### **Categories or Characteristics of Recipients**

To receive Child Development and Care services, the Hurricane client must belong to one of the following eligibility groups, and have a valid need reason (i.e., employment, education, and family preservation).

##### **Categorically Eligible:**

Child Development and Care Services are provided to Children's Protective Services and Preventive Services cases based on the need for family preservation and to licensed foster parents engaged in

employment, approved education/training activities, or approved family preservation treatment activities. An income test is not required for these clients.

Child Development and Care Services are available to Family Independence Program (FIP) and Supplemental Security Income and former FIP recipients for a limited time to participate in approved education/training activities, employment or approved family preservation treatment activities. An income test is not required for these clients.

**Income Eligible:**

Child Development and Care Services are available to other families whose income is at or below the limits shown in the Child Development and Care Income Eligibility Scale attached as an Appendix. Child care must be needed for the parent to pursue a high school diploma/GED, approved education/training activities, to work, or for approved family preservation reasons.

**Criteria Applied in Determining Eligibility for Services**

Eligibility for Child Development and Care services exists when the Department has established **all** of the following:

- There is signed application requesting Child Development and Care services, **and**
- each parent/substitute parent is a member of a valid **ELIGIBILITY GROUP**, **and**
- each parent/substitute parent meets the **NEED** (Reason) criteria **and**
- an eligible provider is providing the care, **and**
- all eligibility requirements are met.

The child(ren) needing child care services must be:

- under age 13; or
- age 13 but under age 18 and
- requires constant care due to a physical, mental or psychological condition; and or
- supervision has been order by the court; or
- age 18 and requires constant care due to a physical, mental, psychological condition or a court order, and is a full-time high school student and is reasonably expected to complete high school before reaching age 19.

An eligibility chart showing the valid Child Development and Care services combinations by eligibility group and need reason is attached as an Appendix.

Families who receive FIP or SSI, and families active in a child protective services/preventive services case plan receive 100% of the cost of care up to the Department maximum. All other families have a co-pay ranging from 5% to 30% of the cost of care up to the Department maximum. Family size and income determine the co-pay. Families will have additional cost if their child care provider charges more than DHS rates.

**7. Education and Training Services**

The Department of Human Services assists Hurricane evacuees in overcoming obstacles to achieving financial independence. To achieve the goal of self-sufficiency, Hurricane evacuees may need employment support services. These services include but are not limited to the following:

- Transportation assistance, including bus tickets, tokens, reimbursement for public transportation or authorization for auto repairs or purchase.
- Child care for orientation or a compliance test.
- Pre-employment and training medical exams.
- Moving Expenses.
- Special clothing (e.g. work boots, work gloves, hard hats, etc.)
- In addition, purchases may be made for:
  1. One-time work-related expenses such as payment for license fees, purchase of professional tools, and business start-up expenses.
  2. Other needs of employment.
- Classes, seminars and counseling (e.g. parenting, motivation, self-esteem, personal growth)
- Tutoring, family mentoring (other than employment-related).
- Household articles (e.g. calendars, alarm clocks, booklets and other articles which support a family's goal).

#### **10. Foster Care Services for Adults**

##### **Description of Activities Carried Out under the Social Services Block Grant**

The Adult Community Placement (ACP) program provides services that assist in achieving the least restrictive community based care settings for adults who require care in licensed community placement: Adult Foster Care (AFC facilities), homes for the aged, or nursing care facilities. ACP works to maximize independence and self-determination for customers by assisting in maintaining connections with family, other community members, and community activities.

The ACP Program provides pre-placement services and assistance with placement for adults who need care in licensed community placement settings. Post-placement/follow-up services are also provided, as are transitional services for individuals relocated when nursing homes close.

Specific ACP Program services include: case management, counseling, education and training, health related services, information and referral, money management, pre-placement services, post-placement services, and protection.

##### **Categories of Characteristics or Recipients**

DHS Adult Services Workers provide program services to Hurricane victims age 18 or older who are elderly, frail, physically handicapped, emotionally impaired, or mentally ill. Most clients are Medicaid eligible and receive Supplemental Security Income (SSI).

#### **11. FOSTER CARE SERVICES - CHILDREN**

##### **Description of Activities Carried Out under the Social Services Block Grant**

Foster care provides temporary supervision of abused or neglected children when deemed necessary by the family court.

The program:

- Maintains the child in the family home when possible and assists the family in resolving the situation.
- Supervises children placed out of their homes and works with the families to return the children to their families, if possible.
- Petitions the court for legal termination of parental rights, if necessary.
- Seeks permanent homes for children when neither return to their homes nor adoption is possible.

### **Categories or Characteristics of Recipients**

Children of Hurricane victims who have been abused and/or neglected and who cannot remain in their family homes because they would be at risk of further harm.

### **Criteria Applied in Determining Eligibility for Services**

The Children's Foster Care Program provides placement and supervision of all children who are court or state wards. The Children's Foster Care Program is closely tied to the Children's Protective Services Program. The Children's Protective Services Program identifies those children who cannot be protected from abuse or neglect in their own homes. Thus, this program and the county juvenile courts, which must authorize the removal of the child from his/her home, function as the entry point for the Foster Care Program.

## **12. Health Related and Home Health Services**

Health related and Home Health services are provided to meet the mental health and health needs of Hurricane evacuees by assisting to locate, provide or secure, and utilize appropriate medical treatment, preventive medical care, and health maintenance services and to cover the cost of medications and durable medical equipment .

## **13. Home Based Services**

Home Help services enable functionally limited individuals to live independently and receive care in the least restrictive setting. A physician must certify the need for these activities/services. Services are non-specialized personal care activities provided to Hurricane victims.

Personal care services eligible for funding include but are not limited to eating, toileting, bathing, grooming, and meal preparation.

## **15. Housing Services**

Housing services prevent serious harm to Hurricane individuals and families. This service assists with safe, decent, affordable housing and other essential needs when an emergency situation arises. If the

Hurricane individual or family meets the eligibility requirements then the following services may be approved:

- Short-term Rent
- Security deposit (if required)
- Moving expenses (to relocate household effects)
- Relocation services

DHS helps to prevent loss of a home if no other resources are available and the home will be available to provide safe shelter for the Hurricane family in the foreseeable future. DHS will also assist with home repairs to correct unsafe conditions and restore essential services. Included services are: House payments, property taxes and fees, insurance coverage required by a mortgage or land contract, energy-related home repairs and non-energy related home repairs.

## 21. PROTECTIVE SERVICES FOR ADULTS

### **Description of Activities Carried Out under the Social Services Block Grant**

Adult protective services provide protection to vulnerable adults who are at risk of harm due to the presence or threat of abuse, neglect, or exploitation. Services in this program:

- Provide immediate (within 24 hours) investigation and assessment of situations referred to the Department where an adult is suspected of being or believed to be abused, neglected, or exploited.
- For those found to be in need of protection, assure that the adult is living in a safe and stable situation, including legal intervention, where required, in the least intrusive or restrictive manner.

### **Categories or Characteristics of Recipients**

Vulnerable adults who are Hurricane evacuees and are at risk of harm.

### **Criteria Applied in Determining Eligibility for Services**

Program services are available to any adult Hurricane victim who is reported as at risk of harm from abuse, neglect, or exploitation, and there is a reasonable belief that the person is a vulnerable adult in need of protective services.

## 22. PROTECTIVE SERVICES FOR CHILDREN

### **Description of Activities Carried Out under the Social Services Block Grant**

The purpose of Children's Protective Services is to assure that children are protected from further harm from nonaccidental physical or mental injury, sexual abuse, exploitation, or neglect by a person responsible for a child's health or welfare. Department of Human Services staff accomplish this through:

- Investigating and substantiating reported abuse and neglect.
- Assisting the family in diagnosing and resolving the problem.
- Referring families to community resources, including family preservation services when

- appropriate.
- Petitioning the court for removal of the child, if necessary.
- Providing public information about child abuse and neglect.
- Coordinating community service programs.

### **Categories or Characteristics of Recipients**

Children of Hurricane evacuees in need of protection and their families.

### **Criteria Applied in Determining Eligibility for Services**

DHS Children's Protective Services are provided to all children (under 18 years of age) and families when any of the following conditions exist:

- A child is reported, known, or suspected to be in danger of abuse, neglect or exploitation by a person responsible for the child's health or welfare.
- A child is without proper custody or guardianship.
- A child is adjudicated neglected and the court requests supervision by the Department in the child's home.
- A child or family referred for investigation.

## **24. RESIDENTIAL TREATMENT SERVICES**

### **Description of Activities Carried Out under the Social Services Block Grant.**

The Department of Human Services provides care and supervision of delinquent youth the court places with the department. Counseling and other therapeutic services provided to youth in low security settings are, in part, funded with SSBG funds.

### **Categories or Characteristics of Recipients**

Adjudicated delinquent youth who are also Hurricane evacuees and are placed in a low security facility (Arbor Heights) or the Community Justice Centers.

### **Criteria Applied in Determining Eligibility for Services**

Youth in the facility or Community Justice Center receiving counseling or other therapeutic services.

## **25. SPECIAL SERVICES FOR YOUTH INVOLVED IN OR AT RISK OF INVOLVEMENT WITH CRIMINAL ACTIVITY**

### **Social Services to Delinquent Youth**

The Department of Human Services provides for the care and supervision of delinquent youths the court places with the Department. Case managers at the local offices provide or arrange for a wide range of services when a youth is placed in a community setting such as his or her own home, a relative's home, a family foster home, small group home or independent living. Educational

services, counseling (individual, group, and family), employment services, family assistance, crisis intervention, day treatment, and other services are provided for these youths.

### **Categories or Characteristics of Recipients**

Adjudicated delinquent youth and youth at risk of becoming delinquent, who are also Hurricane victims.

### **Criteria Applied in Determining Eligibility for Services**

The Bureau of Juvenile Justice serves two groups of youth:

- Adjudicated delinquent youth who have been committed to the Department of Human Services under Public Act 150, 1974, or who are court wards ordered to the DHS for placement and care.
- Youth who are at risk of becoming delinquent because of home or community involvement.

To support programs, DHS has generated contracts with several specialized providers who may have slightly different eligibility criteria:

DHS contracts with private non-profit agencies and public agencies to provide day treatment and in-home services. For these services, eligible clients include delinquent court and state wards between the ages of 12 and 21 who are recommended for an out-of-home placement into the training school or residential care, court and state wards in placement at the training school or a residential care placement if it can be determined that program services are more appropriate to meet the needs of the youths and their families. The contractors are responsible for the determination of client eligibility.

## **27. SUBSTANCE ABUSE SERVICES**

### **Description of Activities Carried Out Under the SSBG**

Services include access management, outpatient treatment, and residential treatment for substance use disorders. Access management includes formal screening, biopsychosocial assessment, level of care determination, and referral to treatment. Out patient treatment consists of individual or group counseling with a substance abuse professional. Residential treatment includes individual and group counseling and didactic sessions in a relatively safe and stable residential setting.

### **Categories of Characteristics of recipients**

All recipients are determined to have substance use disorders, are low-income, and are evacuees due to hurricane Katrina. All recipients are persons who would have been eligible for treatment support by public funds even without evacuee status.



### **Categorically eligible**

Not applicable.

### **Income eligible**

All recipients are determined to be low income.

#### **Criteria Applied in Determining Eligibility for Services**

The Diagnostic and Statistical Manual of Mental Health Disorders (DSM IV-TR) is used in the determination of substance use disorders. The American Society of Addiction Medicine's Patient Placement Criteria is used to determine whether a person's income level qualifies for support through public funds. Most recipients fall in the range of 100%-150% of poverty.

## **28. TRANSPORTATION SERVICES**

The Department of Human Services arranges or provides for travel, including travel costs, of Hurricane evacuees in order to access services, or obtain medical care or employment and any other transportation needs related to services described in this plan.

**CDC INCOME****ELIGIBILITY SCALE**

CDC program groups in the income eligible group must have gross income that falls within the income scale below to be eligible to receive department payment for the full or partial cost of covered child care needs up to 95% of the department's maximum rates. **Note:** The amounts on this scale were converted from biweekly to monthly amounts on 8/4/96.

PROGRAM GROUP SIZE	GROSS MONTHLY INCOME - Effective 02/01/2003				
	1 or 2	\$0 - \$1496	\$1497 - \$1533	\$1534 - \$1570	\$1571 - \$1607
3	\$0 - \$1847	\$1848 - \$1895	\$1896 - \$1943	\$1944 - \$1990	No DHS assistance if gross monthly income is over \$1990
4	\$0 - \$2198	\$2199 - \$2255	\$2256 - \$2311	\$2312 - \$2367	No DHS assistance if gross monthly income is over \$2367
5	\$0 - \$2551	\$2552 - \$2616	\$2617 - \$2681	\$2682 - \$2746	No DHS assistance if gross monthly income is over \$2746
6	\$0 - \$2902	\$2903 - \$2976	\$2977 - \$3050	\$3051 - \$3123	No DHS assistance if gross monthly income is over \$3123
7	\$0 - \$3253	\$3254 - \$3336	\$3337 - \$3418	\$3419 - \$3500	No DHS assistance if gross monthly income is over \$3500
8	\$0 - \$3604	\$3605 - \$3695	\$3696 - \$3786	\$3787 - \$3877	No DHS assistance if gross monthly income is over \$3877
9	\$0 - \$3955	\$3956 - \$4055	\$4056 - \$4155	\$4156 - \$4254	No DHS assistance if gross monthly income is over \$4254
10+	\$0 - \$4309	\$4310 - \$4417	\$4418 - \$4525	\$4526 - \$4634	No DHS assistance if gross monthly income is over \$4634
<b>% of DHS Rate Paid</b>	<b>95%</b>	<b>90%</b>	<b>80%</b>	<b>70%</b>	

**CDC MAXIMUM HOURLY RATES**

DEPARTMENT MAXIMUM HOURLY RATES* EFFECTIVE 12/29/02							
Provider Type	Day Care Center		Family and Group Homes		Relative** Home		Day Care Aides
SHELTER AREA	CHILD'S AGE		CHILD'S AGE		CHILD'S AGE		ALL AGES
	0-2½ Yr	2½ Yr +	0-2½ Yr	2½ Yr +	0-2½	2½ Yr +	
I	\$2.25	\$1.90	\$2.00	\$2.00	\$1.88	\$1.88	\$1.35
II	\$2.60	\$2.25	\$2.00	\$2.00	\$1.88	\$1.88	\$1.35
III	\$2.50	\$2.00	\$2.00	\$2.00	\$1.88	\$1.88	\$1.35
IV	\$2.85	\$2.25	\$2.00	\$2.00	\$1.88	\$1.88	\$1.60

\* Rates are per hour of care provided

\*\* Relative means an adult who is a grandparent/step-grandparent, great grandparent/step-great grandparent, aunt/step-aunt, uncle/step-uncle or sibling/step-sibling of the child needing care and provides the child care in their own home, NOT the home where the child lives.

**Note:** To determine the biweekly payment amount, multiply the rate X the number of hours X the DP% in this order.

## DEPARTMENT MAXIMUM HOURLY RATES\* EFFECTIVE 12/29/02

V	\$3.00	\$2.25	\$2.25	\$2.10	\$2.12	\$1.97	\$1.60
VI	\$2.95	\$2.50	\$2.50	\$2.50	\$2.35	\$2.35	\$1.60

\* Rates are per hour of care provided

\*\* Relative means an adult who is a grandparent/step-grandparent, great grandparent/step-great grandparent, aunt/step-aunt, uncle/step-uncle or sibling/step-sibling of the child needing care and provides the child care in their own home, NOT the home where the child lives.

**Note:** To determine the biweekly payment amount, multiply the rate X the number of hours X the DP% in this order.

### CDC SHELTER AREAS - PROVIDER SHELTER AREAS

SHELTER AREA I		SHELTER AREA II		SHELTER AREA III	
02	Alger	06	Arenac	01	Alcona
07	Baraga	17	Chippewa	10	Benzie
27	Gogebic	21	Delta	16	Cheboygan
32	Huron	31	Houghton	20	Crawford
36	Iron	35	Iosco	22	Dickinson
42	Keweenaw	43	Lake	26	Gladwin
48	Luce	51	Manistee	30	Hillsdale
54	Mecosta	64	Oceana	38	Jackson
55	Menominee	66	Ontonagon	40	Kalkaska
71	Presque Isle	67	Osceola	49	Mackinac
77	Schoolcraft	68	Oscoda	53	Mason
				57	Missaukee
SHELTER AREA IV		SHELTER AREA V		59	Montcalm
03	Allegan	08	Barry	61	Muskegon
04	Alpena	09	Bay	62	Newaygo
05	Antrim	19	Clinton	65	Ogemaw
11	Berrien	23	Eaton	76	Sanilac
12	Branch	28	Grand Traverse	83	Wexford
13	Calhoun	39	Kalamazoo		
14	Cass	41	Kent	SHELTER AREA VI	
15	Charlevoix	44	Lapeer		
18	Clare	45	Leelanau	25	Genesee
24	Emmet	46	Lenawee	33	Ingham
29	Gratiot	56	Midland	47	Livingston
34	Ionia	69	Otsego	50	Macomb

**ELIGIBILITY CHART** The following chart provides the valid Child Development and Care (CDC) services combinations by eligibility group and need (reason). (Blank spaces indicate no eligibility for the eligibility group/need reason combination.)

CHILD DEVELOPMENT AND CARE ELIGIBILITY CHART EFFECTIVE AUGUST 12, 2001 Determination of eligibility MUST be made in descending order.				
	DAY CARE VALID NEED REASONS Each CDC parent/substitute parent must be unavailable due to a valid need reason.			
ELIGIBILITY GROUPS	1. FAMILY PRESERVATION	2. HIGH SCHOOL COMPLETION	3. MWA/FIS APPROVED ACTIVITY	4. EMPLOYMENT
<i>CATEGORICALLY ELIGIBLE (no income determination)</i>				
<u>Protective Services</u>	YES (03/06) If required by an active Protective Services case plan	NO*	NO*	NO*
<u>Preventive Services</u>	YES (15/06) If required by an active Preventive Services case plan	NO*	NO*	NO*
<u>Foster Care</u>	YES (16/06) If required by an active Foster Care Services case plan	YES (16/03)	YES (16/03)	YES (16/04)
<u>FIP Related**</u>	YES (04/06)	YES (04/03)	YES (06/03)	YES (04/04)
<i>INCOME ELIGIBLE (income determination and child support cooperation required)</i>				
<u>- Income Eligible</u>	YES (10/06)	YES (10/03)	YES (12/03)	YES (10/04)
<p><b>Note:</b> CIMS Eligibility and Reason codes are indicated in parentheses.</p> <p>* Child may be eligible in a lower row of the chart.</p> <p>** FIP Related means the:</p> <ul style="list-style-type: none"> <li>• Child or parent/substitute parent currently receives FIP, EFIP or SSI; or</li> <li>• Child or parent/substitute parent received FIP or EFIP within the previous 6 CDC pay periods; or</li> <li>• Family is applying for FIP and child care is needed to participate in a required MWA/FIS activity.</li> </ul>				

**PARENT/  
SUBSTITUTE  
PARENT**

For CDC eligibility to exist for a given child, each parent/substitute parent (P/SP) must demonstrate a valid need reason. This section specifies who must demonstrate those valid need reasons.

Parent/substitute parents (P/SP) are often the same for all the children in the family. However, there are some homes where the children may not all share the same P/SP. Therefore, P/SPs must be identified sepa-