



STATE OF MICHIGAN
DEPARTMENT OF CORRECTIONS
LANSING

GRETCHEN WHITMER
GOVERNOR

HEIDI E. WASHINGTON
DIRECTOR

DIRECTOR'S OFFICE MEMORANDUM 2020 - 10

EFFECTIVE: January 1, 2020

DATE: December 16, 2020

TO: Executive Policy Team
Administrative Management Team
Wardens

FROM: Heidi E. Washington, Director

SUBJECT: Disposable Razors/Razor Blades

SUPERSEDES DOM 2019- 12 (effective 01/01/2019)

Prisoners are prohibited from purchasing, possessing, and using disposable razors except as set forth in this Director's Office Memorandum. Unauthorized possession of a disposable razor is considered to be Possession of Dangerous Contraband, a Class I misconduct.

General population prisoners housed in Level I, II, or IV, including protective housing, are allowed to purchase their own electric shaver and electric beard trimmer as approved by PD 04.07.112 "Prisoner Personal Property." The populations allowed to purchase their own electric shaver and electric beard trimmers also include those housed in Dialectical Behavior Training (DBT), Residential Treatment Programs (RTP), Secure Status Residential Treatment Program (SSRTP) populations, and the E-Wing in Unit 9 at Women's Huron Valley Correctional Facility. The above noted population of prisoners shall be permitted to keep an electric shaver and/or beard trimmer that was legitimately purchased from a previous Standardized Appliance or Property List. Due to property limits, prisoners will be required to turn in any previously purchased electric shaver and/or beard trimmer prior to purchasing a new one.

General population prisoners authorized to purchase and possess an electric shaver who cannot afford to purchase one will be loaned the funds from the MDOC for the purchase provided that the prisoner agrees to repay the debt at 100% of future funds received. This loan will only be for an electric shaver (not a beard trimmer) and will be provided to any general population prisoner authorized to purchase and possess an electric shaver who has insufficient funds regardless of their indigent status. Prisoners that have been loaned funds for the purchase of an electric shaver shall not be given a loan for a replacement electric shaver for a period of 12 months, unless approved by the Warden or designee. Additionally, AA batteries will be included as a mandatory miscellaneous item as determined by the CFA Deputy Director.

Electric shavers cannot be purchased or possessed by prisoners housed in Level V, segregation, reception facilities, Inpatient Psychiatric Units, the Reintegration Program, and Behavior Modification Unit (BMU), Interim Care Program (ICP), Secure Status Outpatient Treatment Program (SSOTP), and A-D (Reception Unit and SAI) Wings in Unit 9 at the Women's Huron Valley Correctional Facility. Each facility with these categories of housing will ensure that there is an effective issue and control process in place for prisoners to be issued disposable razors. After each razor's use, the razor will be turned into staff that will ensure the razor is intact. Staff will then properly dispose of the used razor.

Exception:

Due to the strict grooming standards of the Special Alternative Incarceration (SAI) Program, this Director's Office Memorandum does not apply to SAI facilities housing male offenders.