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STATE OF MICHIGAN
RECORDS RETENTION AND DISPOSAL SCHEDULE
 Michigan Department of Technology, Management and Budget
 Records Management Services

DTMB-0504 Revised 8/17/2020

Per MCL 399.11, records shall not be destroyed without the authorization of an approved Retention and Disposal Schedule. This agency-specific schedule supplements the [general schedules](https://stateofmichigan.sharepoint.com/teams/insidemi/recordsmanagement/Pages/schedules.aspx) (https://stateofmichigan.sharepoint.com/teams/insidemi/recordsmanagement/Pages/schedules.aspx) that are approved for use by the State of Michigan.

SECTION 1. DEPARTMENT

DEPARTMENT	DIVISION AND CODE
Attorney General	Criminal Investigations Division (CID)

SECTION 2. PURPOSE

This schedule adds item #42225 - 42226.

SECTION 3. APPROVALS

The undersigned agree to the retention and/or disposal of records as set forth in this schedule.

The records described herein are deemed necessary:

1. For the continued effective operation of this agency;
2. To constitute an adequate and proper recording of its activities; and
3. To protect the legal rights of the government of the State of Michigan and of the people.

This Records Retention and Disposal Schedule meets the administrative, legal and fiscal requirements of this agency.

Agency Representative	Department of Attorney General
Records Management Services	Office of the Auditor General
	Approval Date:
Archives of Michigan	State Administrative Board

**STATE OF MICHIGAN
RECORDS RETENTION AND DISPOSAL SCHEDULE**

AG Department of Attorney General
CID Criminal Investigations Division

Item #	Series Title	Series Description	Retention Period	Approval Date
00000 -	Introduction	The Criminal Investigation Division is the law enforcement agency in the Department of Attorney General. It is responsible for all criminal investigations for the divisions within the department who handle criminal prosecutions.		
42225 -	Accreditation Files	These records document this division's adherence to requirements established by accrediting associations (Michigan Association of Chiefs of Police). They may include, but may not be limited to, accreditation review documents that ensure professional standards are met and maintained.	RETAIN UNTIL: Accreditation ends PLUS: 5 years THEN: Destroy	
42226 -	Evidence Storage Data	These records document where evidence is stored by the division and who accesses the evidence. Evidence includes both digital and physical items.	RETAIN UNTIL: CID is notified by the litigating division that the evidence is eligible for disposition PLUS: 5 years THEN: Destroy	

This agency-specific schedule supplements the approved general schedules.

General schedules are available online at

<https://stateofmichigan.sharepoint.com/teams/insidemir/recordsmanagement/Pages/schedules.aspx> .